

**CITY OF WINTERS
CITY COUNCIL REGULAR MEETING
Monday, November 29, 2021, 6:00 p.m.
Council Chambers, City Hall, 310 S Main, Winters, Texas**

*** NOTE: D/A on this agenda stands for Discussion/Action.**

Call meeting to order. Mayor Lisa Rowlett

Quorum check.

Present: Mayor, Lisa Rowlett

City Attorney, Kenneth Slimp
Alderwoman Sandee Schneider
Alderman Mark Burkhart
Alderwoman Ursula Estrada
Alderman Stephen Joeris

Absent: Alderman Clayton Woffenden (informed absence)

Prayer. Mayor Lisa Rowlett

Agenda Item # 1: Community input. Hector Reyna asked whose responsibility it is to keep the sidewalks and alley ways in town clean and repaired, expressing concerns of debris left by the water department around meters, potholes in parking spaces and trash in alley at 137 N. Main. Mayor Rowlett explained that the sidewalks and area in relation to shop owner belongs to the owner and it is their responsibility to maintain cleanliness.

Agenda Item # 2: Swearing in of Newly Elected Council Members and Mayor: Mayor Rowlett took time to thank previous and current Council Members and City Employees. She then administered the Oath of Office to Elmer Buckelew, Place 1 and Mark Burkhart, Mayor. Clayton Woffenden, Place 3 was absent.

Agenda Item # 3: Presentation of Letter of Appreciation and Plaque was presented to Mayor Lisa Rowlett for her years of service and dedication to the city by Alderwoman Sandee Schneider.

Agenda Item # 4: D/A from Mr. Bill Hancock, Founder/Executive Director of the Runnels County Film Festival, on holding the festival in Winters with approval from the council for the city to officially back their plan.

Alderwoman Sandee Schneider made a motion for the city to officially give their support to the Runnels County Film Festival. Alderwoman Ursula Estrada seconded the motion, all in favor. Motion carried.

Agenda Item # 5: D/A on city divestment of property at 601 Wood St., Winters, TX 79567. Discussion of divestment of the property at 601 Wood St. brought about questions of conflict of interest with newly elected Mayor Burkhart sitting as president of the board for Friends of Seniors of Winters, TX which currently uses the property at their leisure at no charge. The initial question arose after members of the community called City Hall asking why certain individuals could use the building free of charge while others were charged a fee for use. Area of concern was if the city was making a gift or donation of other property to an individual or other private entity as defined by the Texas Constitution. TEX. CONST. arts. III, § 52(a) (providing the legislature shall have no power to authorize any city “to lend its credit or to grant public money or thing of value in aid of, or to any individual, association or corporation whatsoever, . . .”). Attorney Kenneth Slimp addressed the legal aspect and stated that the city owns the building and can say who uses the building and what can be kept in the building. Mayor Burkhart stated he would address the group and see if there is anything they can come up with to help offset some of the costs for use of the building. Alderwoman Sandee Schneider made a motion to table the topic until 12/20/21. Alderwoman Ursula Estrada seconded the motion, all in favor. Motion carried.

Agenda Item # 6: D/A regarding the creation of an ordinance, definition, and enforcement of a RV, not in a designated RV Park or area, being hooked into the city sewer.

Mayor Burkhart stated the city must have rules that are across the board and enforceable by the city. Alderwoman Sandee Schneider presented similar ordinances from the city of Bronte and Ballinger; stating that there should be proper hook-ups and sewage disposal and not be a permanent dwelling. A topic of concern is individuals hooking their sewage drain into the city sewer main and the chance that wastewater getting on the ground would be reported and result in fines from TCEQ. Attorney Kenneth Slimp explained the process of creating an ordinance and will look at getting it written. Alderman Elmer Buckelew made a motion to table this topic until the December council meeting. Alderwoman Ursula Estrada seconded, all in favor. Motion carried.

Agenda Item # 7: D/A on an ordinance to change office hours at City Hall from 8:00 a.m. to 5:00 p.m. Monday – Friday to Monday -Thursday 8:00 a.m. to 5:00 p.m. and Friday 8:00 a.m. to 12:00 p.m., with exception of month’s where utility billing due date (5th of the month) falls on a Friday, in which case City Hall would remain open until 5:05 p.m.

Mayor Burkhart stated that with the new hours City Hall will be open to the public during stated hours however, the ladies will work M-T 7:30 a.m. to 5:30 p.m. and from 8:00 a.m. to 12:00 p.m. Alderwoman Sandee Schneider clarified the work hours for employees would be 40 and would result in no overtime. Alderwoman Sandee Schneider made the motion to change the office hours to Monday - Thursday 8:00 – 5:00 and Friday 8:00-12:00 except on months where the due date for water bills falls on a Friday, in which case the office hours would be 8:00 to 5:05. Alderwoman Ursula Estrada seconded, all in favor. Motion carried. Changes will take effect January 1,2022.

Agenda Item # 8: D/A on moving the December 27th Council Meeting to December 20th due to the Christmas Holiday.

Alderswoman Sandee Schneider made a motion to move the December council meeting from the 27th to the 20th due to the Christmas holiday. Alderswoman Ursula Estrada seconded the motion, all in favor. Motion carried.

Agenda Item # 9: Monthly Reports:

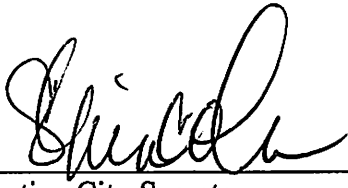
Mayor Burkhart thanked everyone for supporting him in his new role and that the city is working on being able to take credit card payments, getting an electronic sign and beautifying downtown. He also stated that the city is working on revamping the website and ensuring that all things related to the city is transparent.

- A. City Hall Monthly Report. - Acting City Secretary, Sheila Lincoln and/or Accounts Payable Clerk, Sharon Miller:
- B. Street Department Monthly Report- Street Department Supervisor, David Lara: Stated Christmas banners will go up this week and that fallen leaves will be cleaned up before the parade.
- C. Animal Control/Code Enforcement Monthly Report- Johnny Foster: Not present.
- D. Chief of Police Monthly Report- Chief Geyer: Not present.
- E. Water Works Monthly Report- Michael Blackshear: Michael stated the city had three major leaks this past week and that the new pumps for the swimming pool have been ordered. The pool house is complete with exception of the inside counter.
- F. Municipal Judge Monthly Report- Judge R. Humphrey: Judge Humphrey stated that he is headed off to class next week.

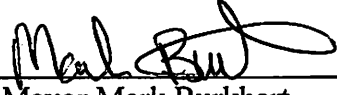
Agenda Item # 10: Consent Items:

- A. Approval of Bills. Alderswoman Sandee Schneider made a motion to pay the bills. Alderswoman Ursula Estrada seconded, all in favor. Motion carried.
- B. Approval of Minutes from October 25,2021 & November 15,2021. Alderswoman Ursula Estrada made a motion to approve the minutes from October 25,2021 and November 15, 2021. Alderman Elmer Buckelew seconded, all in favor. Motion carried.

Agenda Item # 11: Adjourn meeting. Alderswoman Ursula Estrada made a motion to adjourn the meeting. Alderman Elmer Buckelew seconded the motion, all in favor. Motion carried. Meeting adjourned at 7:05 p.m.



Acting City Secretary



Mayor Mark Burkhardt

Council Meeting Sign In

Date 11/29/21

| Name | Contact Information |
|---------------------|---------------------|
| Shawn Miller | |
| Richard K. Humphrey | JUDGE |
| Linda Huckaby | |
| Joyce Carberry | |
| Angela New | |
| HECTOR KEYNA | |
| Debbie Frausto | |
| MIKE FRAUSTO | |
| Marge Hollowell | |
| Jeff Smith | |
| Bill Hancock | |
| Carolyn DeNigro | |
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